

2017-2018

Program Improvement Plans

Program Goal	Target
1. Ensure high quality learning environments.	Improved CLASS gains to 5% above national gains.
2. Increase child participation in program through attendance.	Demonstrates school readiness by improved child attendance from 83% to 85% over the next 5 years (2019).
3. Engage parents in their child's learning.	10% of program's enrolled families will engage in their child's learning through parent meetings, parent involvement activities, and family partnership process.
4. Support overall wellness of children by providing health and nutrition education.	10% of enrolled families will participate in health and nutrition education initiatives (We Care, Asthma Care and Be Healthy Initiatives).



Spring Checkpoint



**Community Action Partnership of North Alabama
Program Improvement Plan
2017-2018**

Management By Outcomes Monitoring Tool -Strategic Planning

Program Goal	Target (SMART)	Spring Check point		
		Data analysis (Story)	Next Steps	Status
1. Ensure high quality learning environments.	Improved CLASS gains to 5% above national gains.	Pre-K/Preschool Classrooms have been assessed twice using the CLASS assessment. Our data shows our classrooms are scoring above the national average.	Coaches continue to provide detailed and specific strategies to increase Instructional Support.	On-going

Objectives (Action Steps)	Target (SMART)	Spring Check point		
		Data analysis (Story)	Next Steps	Status
1 CLASS	Improve CLASS scores	Pre-K/Preschool Classrooms have been assessed twice using the CLASS assessment. Our data shows our classrooms are scoring above the national average.	Continue building on the teachers' progress in PDP strategies. Use of teaching practices self-assessment, videos, modeling, mentor teachers, etc. to increase quality learning environment.	On-going
2 Professional Development	Coaching Enhancement for CSCS	The Education CTL and Assistant to Education followed up on the PDP goal and provided support in working towards PDP goal.	CSCS had improvement and want to continue working towards their PDP goal.	On-going
3 Coaching System	6 Coaches will be available for intensive coaching sessions	We have 6 coaches. They have been coaching teachers who have difficulty with classroom management and social emotional practices. Additional classrooms are added based on CSCS concern and indications noted on their Needs Assessments, TPOT and CLASS observations.	They will continue to coach as requested throughout remainder of the year. Develop a plan for supporting new teachers in beginning in August.	On-going

**Community Action Partnership of North Alabama
Program Improvement Plan
2017-2018**

4 On-going monitoring system	CSCS will monitor 2x per semester with developed Coaching Plan	CSCS are in the process of completing PDPs for all teaching staff. Education Content conducted conference calls with CSCS to discuss coaching strategies. CSCS have piloted the Fidelity Tool with their classrooms to determine its effectiveness.	CSCS will collaborate with teachers to continue implementing strategies from PDP according to CLASS, teaching practices, TPOT, focused observation logs and Curriculum Fidelity Tool.	On-going
------------------------------	--	---	---	----------

**Community Action Partnership of North Alabama
Program Improvement Plan
2017-2018**

Management By Outcomes Monitoring Tool -Strategic Planning

Program Goal	Target (SMART)	Spring Check point		
		Data analysis (Story)	Next Steps	Status
2. Increase child participation in program through attendance.	Demonstrates school readiness by improved child attendance from 83% to 85% over the next 5 years (2019).	<p>The Average Daily Attendance for March 1, 2018 to May 31, 2018 is 86.76%.</p> <p>FES/L have currently completed 780 Child Weekly Analysis on individual children who have been out of school 3 or more days a week.</p>	<p>The program will continue to monitor the attendance of enrolled children and keep track of absenteeism to ensure they are safe when they do not arrive at school. ERSEA will continue to monitor the Monthly Attendance Reports and follow-up with Staff on concerns. FES/L will continue to communicate and work with the classroom staff on educating and communicating with parents the importance of daily/regular attendance and redirect them to reference the Parent Handbook on Attendance. FES/L currently monitor and complete an analysis for each child who is absent 3 consecutive days or more in one week. The FES/L will continue to utilize the analysis to highlight the reason a child is out of school and ensure steps are provided to assist the family in the child's return to school. In order to support families, the program will implement strategies to promote the child's regular attendance. Within the first 60 days of program operation, and on an ongoing basis thereafter, Family Engagement Staff will use individual child attendance data to identify children and patterns of absence that put them at risk of missing ten percent of program days per year. The Child's Attendance Success Plan (new for 18-19 PY) will be used to develop strategies to reengage the family to resume daily attendance. ERSEA will be providing Attendance Training for the 18-19</p>	On-going

**Community Action Partnership of North Alabama
Program Improvement Plan
2017-2018**

				<p>which will involve all classroom staff, FES/L's and CS so that everyone hears the same thing and is able to see the importance of working together and communicating the same information in support of one another with attendance issues/concerns so that no patterns are allowed by families and to help prepare children for school readiness.</p>
--	--	--	--	---

Objectives (Action Steps)	Target (SMART)	Spring Check point		
		Data analysis (Story)	Next Steps	Status
1 We Care Initiative	10% of families with children who are absent due to sickness will participate in We Care.	We Care Initiative is being offered to children and families who experience challenges to being in attendance due to chronic and continuous absences due to common childhood illnesses. When identified, the Family Service staff work with the family to offer our We Care Initiative. During this spring check point, we had 3 additional families to be a part of the Initiative. This brought our total participation to 152. Participating family members completed a Post Assessment to assess if the Initiative was impactful for their family.	Family Service staff will continue to work with families on implementing strategies in an effort to improve a child's daily attendance through our We Care Initiative. Parents indicated our We Care Initiative resource provided them with some impactful information. It was impactful from things parents can do at home when their child is sick to ensuring their child Medicaid is up-to-date to it doesn't cost them financial strains if expired and needing medical care.	Complete

**Community Action Partnership of North Alabama
Program Improvement Plan
2017-2018**

<p>2 Parent Education</p>	<p>Parent Education will involve activities by both teachers and FES/FEL</p>	<p>Family Service staff continued to work and engage parents. These opportunities continued through the Parent Center Committee (PCC) and Policy Council. Parents continued to meet and request, coordinate and conduct different parent events during the spring. From the beginning of the program year, parents have been active in planning and coordinating parent events. As the program year comes to an end, parents remain engaged. During this spring, an additional 57 parents worked across the program, planning and coordinating spring activities that engaged children and families. This brought our total for the year to 164 parents engaged in planning and coordinating activities. These activities consisted of; end of the year activities, mother and father's day activities, school transition meetings and kindergarten visits. Parent representatives for Policy Council continued to assist Head Start leadership in approving the budget and added input to new program opportunities.</p>	<p>Family Engagement staff will continue to engage parents and support their efforts and ideas to be engaged in their child's early education. Staff will continue to work with parents in building their self-esteem to be a part of leadership roles such as Policy Council that will hopefully them as their child transition to public school.</p>	<p>Complete</p>
---------------------------	--	---	--	-----------------

**Community Action Partnership of North Alabama
Program Improvement Plan
2017-2018**

3 Attendance Plans	FES/FEL will create Attendance Plans for children with sporadic & reoccurring attendance issues.	The Family Engagement staff continued to work with classroom staff monitor attendance of children who fell below 85% or with sporadic attendance. There were an additional 55 Attendance Plan of Action (APOA) established that offered strategies for assisting parents improve their child's attendance. This brought an approximately 110 established APOA for the program year.	The Family Engagement staff will continue to monitor and work with families to establish strategies to improve their child's attendance. The effort will be to educate families on the impact of their child's daily attendance to their long-term educational success. Family Service staff will provide Child's Weekly Analysis to ERSEA for children whose attendance doesn't meet policies. The objective is to ensure a child's attendance is above 85%.	Complete
--------------------	--	---	---	----------

**Community Action Partnership of North Alabama
Program Improvement Plan
2017-2018**

Management By Outcomes Monitoring Tool -Strategic Planning

Program Goal	Target (SMART)	Spring Check point		
		Data analysis (Story)	Next Steps	Status
3. Engage parents in their child's learning.	10% of program's enrolled families will engage in their child's learning through parent meetings, parent involvement activities, and family partnership process.	Since the beginning of the program year, parents have had the opportunity to participate in their child's education because it's important to educate families as lifelong educators in their home. During the spring, we had approximately 560 families to participate in positive parent-child relationship activities. This brings our total to approximately 1155 parents being actively engaged. We continued to have 90% of parents to establish a Family Partnership Agreement.	Family Engagement staff will continue to offer parents opportunities an opportunity to engage in positive parent-child relationship activities and families as lifelong educators that will hopefully promote a positive and impactful life changing results for families participating in our program.	Complete
Objectives (Action Steps)	Target (SMART)	Spring Check point		
		Data analysis (Story)	Next Steps	Status
1 Parent Involvement	10% of program's enrolled families will have a opportunity to engage in their child's learning through different parent activities and educational training.	Family Engagement staff continued to coordinate parent activities and educational training. During the spring, we had approximately 560 parents to participate in parent education, literacy, career-employment and school readiness transition trainings. We dedicated specific activities that geared to fathers and we had approximately 186 fathers to participate. This brought our total to an approximately 826 fathers/males to be engaged in their child's education this program year.	Family Engagement staff will continue to offer opportunities to engage parents in their child's learning through additional parent training and activities. We will continue to dedicate specific father activities to improve their involvement.	Complete

**Community Action Partnership of North Alabama
Program Improvement Plan
2017-2018**

2 FPA Process	100% of program's enrolled families will have an opportunity to engage in the family partnership agreement process with the assistance of Head Start Family Service staff.	Family Engagement staff continued to extend an opportunity for all enrolled family members to establish a Family Partnership Agreement. Staff assisted 1,900 family members establish a Family Partnership Agreement this program year.	Family Engagement staff will continue to offer family members an opportunity to establish a Family Partnership Agreement that will be impactful to the family household.	Complete
---------------	--	---	--	----------

**Community Action Partnership of North Alabama
Program Improvement Plan
2017-2018**

Management By Outcomes Monitoring Tool -Strategic Planning

Program Goal	Target (SMART)	Spring Check point		
		Data analysis (Story)	Next Steps	Status
4. Support overall wellness of children by providing health and nutrition education.	10% of enrolled families will participate in health and nutrition education initiatives (We Care, Asthma Care and Be Healthy Initiatives).	This program year, we had 759 families participate in our health and nutrition education initiatives (152-We Care, Be Healthy-560, Asthma Care-47). We had 7 family members to establish a Nutritional Care Plan.	Family Service staff will continue to provide families a resource that offers them strategies to improve healthy and nutritional habits. Staff will continue to communicate and follow up with families to see if the implementation is beneficial to the family.	Complete
Objectives (Action Steps)	Target (SMART)	Spring Check point		
		Data analysis (Story)	Next Steps	Status
1 Families participate in family education	10% of enrolled families will attend family education.	The Family Engagement staff continued to offer family members our required educational curriculum training. The topics included: Encouragement, Empathy, and Choices. This program year, we had approximately 700 family members to participate. FES also offered different father activities at the center and in the home.	The Family Engagement staff will continue to offer our required curriculum for parents in an effort to improve and enhance parenting skills.	Complete
2 We Care Initiative	10% of families with children who are absent due to sickness will participate in We Care.	Family Engagement staff continued to offer We Care Initiative to families whose child has an issue with attendance due to illness. This program year we completed this Initiative with approximately 152 family members to participate.	The Family Engagement staff will continue to monitor attendance of children and work with families in offering our We Care Initiative as a resource to improve their child's attendance.	Complete

**Community Action Partnership of North Alabama
Program Improvement Plan
2017-2018**

<p>3 Be Healthy & Asthma Care Initiative</p>	<p>Families with children who fail the Growth Screen or has been diagnosed with Asthma will be offered to participate in the Be Healthy and/or Asthma Care initiative.</p>	<p>Family Engagement staff continued to offer families the opportunity to participate in our Be Healthy and Asthma Care Initiative during the spring. As the program year was coming to a close, we had approximately 560 family members to participate in the Be Healthy Initiative. We had approximately 47 family members participate in the Asthma Care Initiative. After completing our Post Assessment, we saw many of our families made changes to their daily diet. Those changes consisted of eating out less, making grocery list, adding exercise to their weekly activities.</p>	<p>The Family Engagement staff will continue to offer our families a resource to promote healthy habits. Family Engagement staff will complete a Post Assessment in the spring to see if families applied the strategies.</p>	<p>Complete</p>
<p>4 Gross Motor initiative (lesson plans)</p>	<p>Classrooms will have 60 minutes of vigorous, active play daily.</p>	<p>Classrooms schedules reflect 60 minutes of gross motor when possible. Some of the things going on around the program – Additional materials have been purchased/ shared to support needed activity levels. Some also do Zumba, Yoga, posters made with indoor gross motor activities for cold and rainy days.</p>	<p>Physical activity will be encouraged to meet the 60 minutes of vigorous, active play daily.</p>	<p>On-going</p>